Oxgangs Primary School
Playground Development Group (PDG)

Minutes of Meeting
11th May 2017

Attendees: Janet Buckle, Rebecca Leiper, Kaythie Reid

Distribution: Sue Bellis, Janet Buckle, Rebecca Leiper, Kaythie Reid

Copies: Liz Walshe and Caroline Morrison

		ACTION
1.	**Welcome and Apologies** Janet welcomed everyone and noted no apologies received.	
2.	**Minutes of last meeting** All agreed that the minutes of 23rd March 2017 were approved	
3.	**Funds Update & New Treasurer** KR still to check whether she has replaced Rhona as a signatory on the account. RL has receipts to hand in for bird feeder and food that was used at the spring worksquad. *Post-meeting Note: KR checked and confirmed as second authorised signatory on the account. She will be setting up internet banking in order to be able to pay bills/reimburse electronically removing dependencies on cheques being signed and to allow quick balance checks.*	KR
4.	**P1/2 Playground** JB is still following up on the removal of the playhouse. Several avenues have been/are being explored to remove it including it going to nursery but nothing confirmed at yet. JB will raise with the parent council re need/help to remove in order to free up the space for playground equipment that is meant to be climbed on! KR has drawn up a poster showing different options for the agility cube for the nursery & P1 children to vote for. JB will be able to print copies to be distributed between the classes. KR to send JB the voting display and send in the stickers next week.	JB KR
5.	**Funding** JB has asked Sue to ask the Parent Council for help with funding and fund-raising as the group acknowledged that there appeared to be concerns raised by some parents as to the length of time it was taking for anything to happen. However, as a small group with limited funds, it is unrealistic to expect any playground development to happen quickly without help. JB has also looked at other sources of funding e.g. Lotto funding which is a	JB

	simpler application than some she has seen.	
	KR also said when Jamie Bruce-Jones visited the playground he mentioned having a list of possible funding sources. She will follow this up.	**KR**
6.	**Spring Worksquad**	
	Was well attended and again lucky with the weather! After the pavilion was cleaned, a couple of children spoke at assembly about not climbing on the pavilion or planters at this should hopefully keep things looking good for longer.	
7.	**May Fair Plant Stall**	
	KR is taking responsibility for providing the tombola prizes and will be buying them wholesale to try to make more profit.	**KR**
	JB planting wall sconces/baskets and growing tomatoes.	**JB**
	JB to get in touch with Gill Christie to ask if a plea for plants could be added to the PTA reminder since it was a while since the Parentmail went out about this.	**JB**
	RL's mum is also on the lookout for plants to be sold on the plant stall – so many thanks to her!	
	Group reminded to accumulate plastic bags as much as possible between now and the Fair.	
8.	**Parent Council Newsletter**	
	RL to write update after May Fair to include Spring Worksquad and May Fair activity.	**RL**
9.	**Spring Bulb Promotion**	
	After taking a break last year, JB will check with our supplier whether he is doing this again this year and if so, we will take part.	**JB**
10.	**A.O.B.**	
	· JB raised the access to outside water source with the Business Manager who has agreed to arrange access as at the moment, the two taps are locked away and no-one seems to have a key to undo the padlocks. · Joe's bench has been sanded down by the After School Club and re-stained. Apparently kids have been lifting the bench to climb on the pavilion so perhaps this needs to be fixed to the ground. If this is going to come at a cost, RL suggested that perhaps the After School Club should also be paying/contributing? KR will ask her husband if bench could be fixed to the ground by him and if not, will raise with ASC.	**KR**
11.	**Next Meeting**	
	21/09/2017, 7pm, Meeting Room	